

**PROCEEDINGS OF MINUTES OF A REGULAR MEETING
OF THE TOWN COUNCIL OF OAK GROVE, LOUISIANA
TUESDAY, OCTOBER 14, 2025 – 5:00 P.M.**

The Town Council of Oak Grove met in regular session on Tuesday, October 14, 2025 at 5:00 p.m. in the council chambers at City Hall. Present for the meeting were Council Members Nevels, Allen, Holland, Phillips and Attorney Lancaster. Council Member Hayes was absent. Mayor Rollinson presided.

Invocation was led by Council Member Nevels.

Council Member Holland made a motion, seconded by Council Member Allen to approve the minutes of the September 9, 2025 meeting. The motion carried.

Council Member Allen made a motion, seconded by Council Member Holland to approve the September 2025 financials and bills for payment. The motion carried.

Council Member Nevels made a motion, seconded by Council Member Phillips to change the November council meeting date from November 11th to November 18th due to the Veterans' Day holiday. The motion carried.

Council Member Nevels made a motion, seconded by Council Member Phillips to approve hiring William Tyler Pratt as a full-time police officer. The motion carried.

Amanda Aaron made the council aware of the monthly Workforce Development meetings that take place the second Thursday of each month. She stated the importance of having leadership from the town attend the meetings.

Council Member Holland made a motion, seconded by Council Member Allen to approve the donation in the amount of \$500 to the West Carroll Chamber of Commerce for the annual Christmas Festival. The motion carried.

Council Member Holland made a motion, seconded by Council Member Phillips to approve a donation of \$300 to the West Carroll Chamber of Commerce for the Gingerbread-Off contest. The motion carried.

Council Member Allen made a motion, seconded by Council Member Phillips to set a fee of \$50 for food trucks and vendors for one day pop-up events and any food truck or vendor that will be set up more than one day will be required to get a peddler's license. The motion carried.

Council Member Nevels made a motion, seconded by Council Member Holland to get an appraisal of the properties at 908 and 917 Gaston Street to begin the process of selling these properties as surplus. The motion carried.

Council Member Nevels made a motion, seconded by Council Member Holland to adopt a Resolution for the LCDBG grant for water lines. The motion carried.

Council Member Nevels made a motion, seconded by Council Member Phillips to adopt a Resiliency Plan for the Oak Grove Water System. The motion carried.

Council Member Nevels made a motion, seconded by Council Member Phillips to adopt a Capital Asset Policy. The motion carried.

Council Member Nevels made a motion, seconded by Council Member Phillips to approve the renewal of the employee health insurance. The motion carried.

The town received one quote for adding a handicap ramp on Main Street. Council Member Holland made a motion, seconded by Council Member Phillips to approve a quote from Chester Dixon in the amount of \$3,000.00 and approve moving the handrail that will no longer be needed there and installing it in front of Merle Norman. The motion carried.

Council Member Holland made a motion, seconded by Council Member Phillips to approve cashing in the Economic Development CD at Bank of Oak Ridge in the amount of \$221,249.61 and using the funds to make repairs and upgrades to the courtyard and placing the remaining funds in a CD at a local bank. The motion included the approval of a quote from Jonathan Lawrence Concrete LLC in the amount of \$62,000.00 to remove and replace the existing concrete; a quote from Decorative Concrete Coatings in the amount of \$35,685.00 to apply two coats of colored sealer to the floor and a quote from Lowes to install new fencing in the amount of \$10,005.02. The motion carried.

Council Member Phillips made a motion, seconded by Council Member Allen to approve a quote from R&B Johnson Building Systems in the amount of \$16,800.00 for a new water tower building. The motion carried.

Chief Russell stated that the property owner at 102 East Main Street had reached out to let the council know that he would have someone working to remove the brick that is falling from the building. Chief Russell also reminded the council that he is waiting for them to decide if they want to start condemnation proceedings on any of the other properties that have been previously presented to the council for their review. No action was taken.

Chief Russell gave his monthly report to the council. After his report, Chief Russell announced that he will be retiring on December 31st. He thanked the current and previous council members for all their support of him and the police department during his time here.

At 5:42 p.m. Council Member Allen made a motion, seconded by Council Member Phillips, to adjourn the meeting. The motion carried.

MELLISSA CORLEY, LMMC

HUBERT ROLLINSON, JR., MAYOR