

**PROCEEDINGS OF MINUTES OF A REGULAR MEETING
OF THE TOWN OF OAK GROVE, LOUISIANA
TUESDAY, JANUARY 14, 2020– 5:00 P.M.**

The Town Council of Oak Grove met in regular session on Tuesday, January 14, 2020 at 5:00 P.M. Present for the meeting were Council Members Nevels, Gammill, Walker, Rye and Allen. Mayor Holland presided.

Invocation was led by Council Member Allen.

Council Member Rye made a motion, seconded by Council Member Allen to approve the minutes of the December 10, 2019 meeting. The motion passed by general consent.

Council Member Allen made a motion seconded by Council Member Gammill to approve the following new business added to the agenda: (a) payroll processing; (b) after hours sewer calls; (c) employee handbook committee. The motion passed by general consent.

Council Member Rye made a motion, seconded by Council Member Allen to approve the December 2019 financial statements and bills for payment. The motion passed by general consent.

Council Member Nevels made a motion, seconded by Council Member Gammill to adopt the Ordinance for alcoholic beverages. The motion passed unanimously. The Ordinance was filed in Ordinance Book No.3, page 166, as Ordinance No.603.

Council Member Nevels made a motion, seconded by Council Member Allen to adopt a Resolution setting application fees and renewal fees for alcohol permits. Those fees being: initial application fee \$500; annual renewal application fee \$250. The motion passed unanimously.

Council Member Nevels made a motion, seconded by Council Member Allen to adopt a Resolution setting annual permit fees for high alcohol content. Those fees being: wholesale \$500; retail \$250. The motion passed unanimously.

Council Member Nevels made a motion, seconded by Council Member Allen to adopt a Resolution setting annual permit fees for low alcohol content. Those fees being: wholesale \$500; class B retail \$250 and class C package \$250. The motion passed unanimously.

Mayor Holland stated that the owner of the property at 501 Oak Street had met with him and said that he is trying to sell the property to someone to demolish it. Council Member Nevels made a motion, seconded by Council Member Allen to condemn the property and grant the owner 60 days to improve or demolish the property. The motion passed unanimously.

Mayor Holland stated that Jimmy Melton had met with him and wants to donate the entire Melton Farm Supply complex on North Front Street to the Town. After a brief discussion, Council Member Gammill made a motion, seconded by Council Member Rye to accept the donation of the Melton Farm Supply Complex on North Front Street and authorize the Mayor to sign the paperwork. The motion passed unanimously.

Council Member Rye made a motion, seconded by Council Member Allen to advertise the intent to sale 2 acres in the industrial park, pending all legal requirements are met and authorize the Mayor and Town Attorney to draw up any necessary documents to meet said requirements. The motion passed unanimously.

Council Member Gammill made a motion, seconded by Council Member Allen to approve hiring Neil Erwin Law as a code attorney to review the Town's Ordinances and make suggestions for changes. The motion passed unanimously.

Council Member Rye made a motion, seconded by Council Member Allen to approve a two year contract with Ouachita Meter Reading. The motion passed unanimously.

Chief Russell gave his monthly report.

Superintendent Colquette gave his monthly report and the monthly water report.

Council Member Allen made a motion, seconded by Council Member Gammill to approve Lori Whittington, CPA to process the Town's payroll and also approve moving towards direct deposit of payroll checks. The motion passed unanimously.

After a brief discussion, the Council agreed to take the discussion of after-hours sewer calls under advisement.

Mayor Holland appointed a committee of Council Members Allen and Walker along with the department heads to study the employee handbook and make suggestions for changes.

With no further business to discuss at 5:53 P.M., Council Member Allen made a motion, seconded by Council Member Nevels to adjourn. The motion passed unanimously.

MELLISSA CORLEY, LCMC

ADAM T. HOLLAND, MAYOR