PROCEEDINGS OF MINUTES OF A REGULAR MEETING
OF THE TOWN OF OAK GROVE, LOUISIANA
TUESDAY, SEPTEMBER 8, 2026 – 5:00 P.M.

The Town Council of Oak Grove met in regular session on Tuesday, September 8, 2026 at 5:00 p.m. Present for the meeting were Council Members Russell, Ruffin, Allen, Holland, and Phillips. Mayor Rollinson presided.

Invocation was led by Council Member Holland.

The Pledge of Allegiance was led by Chief Holland.

Council Member Phillips made a motion, seconded by Council Member Holland to approve the minutes of the August 11, 2026 meeting. The motion carried.

Council Member Russell made a motion, seconded by Council Member Ruffin to approve the August financial and bills for payment. The motion carried.

Council Member Holland made a motion, seconded by Council Member Allen to approve Rebecca Kovac's application for proposed changes to her property in the Historic District. The motion carried.

Council Member Allen made a motion, seconded by Council Member Holland to approve Amy Hale's application for proposed changes to her property in the Historic District. The motion carried.

Council Member Russell made a motion, seconded by Council Member Allen to approve the CBO letter of recommendation to proceed with the condemnation process at 311 E. McIntosh. The motion carried.

Council Member Phillips made a motion, seconded by Council Member Holland to approve the Purchasing, Disbursement, and Purchase Authorization Policy for the Town. The motion carried.

Council Member Holland made a motion, seconded by Council Member Phillips, to declare emergency repairs for the fire hydrants so we can get them fixed as soon as possible. The motion carried.

Council Member Russell made a motion, seconded by Council Member Phillips to introduce Ordinance amending and supplementing Chapter 8 of the Town's Code of Ordinances and set a public hearing for the October meeting. The motion carried. A public hearing was set for October 13, 2026, at 5 p.m. to hear public comment of the proposed Ordinance. A copy of the proposed Ordinance is available in the Clerk's office at City Hall.

Council Member Holland made a motion, seconded by Council Member Phillips to approve Heather Owens as the zoning board secretary. The motion carried.

Council Member Holland made a motion, seconded by Council Member Phillips to approve opening 2 temporary part-time positions at $11/hour for the water and sewer and give the Mayor authority to hire someone. These positions will only be allowed to work for 24 hours a week as long as the water and sewer is not fully staffed. The street department was previously approved for 2 part-time positions to work 24 hours a week. The council gave the Mayor authority to reopen these positions at $11 per hour and gave him authority to hire someone for these positions. Council Member Russell stated that one of the part-time positions needs to have dog catching duties as well. The motion carried.

Council Member Russell made a motion, seconded by Council Member Phillips to approve the quote for Axon for Police body cameras for $31,023.60. The contract will expire in 5 years. The motion carried.

Council Member Holland made a motion, seconded by Council Member Phillips to approve purchasing a grapple truck for $150,000. State appropriations money will be used to purchase the truck. The motion carried.

Council Member Russell made a motion, seconded by Council Member Phillips to approve purchasing a John Deere Tractor for State Contract price of $110,725.19. They also approved the purchase of a Diamond Cutter & Shredder from John Deere if we can get the updated state contract price of $84,989.00. The remaining funds from the State Appropriations grant will be used to purchase the side cutter, remaining funds will be transferred from Sales Tax to Street for the purchases.

With no further business to discuss at 5:45 P.M., Council Member Allen made the motion, seconded by Council Member Russell to adjourn. The motion passed unanimously.

Jennifer McCallie, Clerk

Hubert Rollinson Jr., Mayor